



MOVIES IN THE PARKS
Agreement # XXXXXXXX

Date XXX XX, 2015

XXXXXXX
XXXXXXX
XXXXXXX
XXXXXXX

Dear Event Sponsor:

This Agreement between XXXXXXXX (Sponsor) and Tandem Media, LLC confirms service terms for your upcoming outdoor movie event. Service includes site inspection, presentation equipment (screen, projection & sound system, generator and ancillary equipment), transportation costs, labor for set-up / break-down and presentation. Sponsor may provide audio or video messages to run prior to features (formats: standard audio cassette, audio CD, VHS or DVD only). A microphone will be available for sponsor's greetings and other announcements.

DESCRIPTION: *Movies in the Parks* event on DATE XXXXX, 2015 at LOCATION TBD. Approximate program start time will be at Civil Twilight.

SERVICE COST: \$1,800 per event, unless otherwise noted. Separate invoices are sent to Sponsors for a reservation deposit (with this agreement) and balance due (before show).

FILM LICENSE: (check one)

_____ Sponsor arranges for any required public exhibition licenses related to the event. By checking this option, Sponsor agrees to hold Tandem Media, LLC harmless of any liability related to a failure to comply with distributor regulations, film exhibition or copyright laws.

_____ The Sponsor instructs Tandem Media, LLC to arrange for public exhibition license(s) for one feature film. By choosing this option, Tandem will coordinate securing the film license as well as film transportation and distributor reporting requirements. This service includes actual license fee, shipping fee (if applicable) and a \$30 administrative fee that will appear as a separate item on your final invoice.

RESERVATION DEPOSIT: A \$1,000.00 deposit is required to reserve each event date. Event dates are not reserved by Tandem Media until the reservation deposit is received.

BALANCE DUE: Payment of the balance due must be received 10 business days prior to events unless otherwise noted.

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REMIT TO: Tandem Media, LLC Tax I.D. # XXXXXXXX.

PLEASE INCLUDE A COPY OF NJ FORM ST-5 OR YOUR STATE'S EQUIVALENT WITH
DEPOSIT PAYMENT IF THE SPONSOR IS A TAX-EXEMPT GROUP.

Refunds – A “Technical Cancellation Refund” is a full refund of the event Cost which will be paid if: 1) technical problems delay or interrupt a show, which cannot be resolved within 15 minutes, and which prevent a show from running to its conclusion or, 2) if Tandem is unable, for any reason, to provide services at the specified location, date and time.

A “Rain Cancellation Refund” equals the event Cost indicated in this Agreement minus a 25% Service Charge and the actual cost of the exhibition license, if secured by Tandem. A Rain Cancellation Refund will be paid when there are rain conditions at a venue within five (5) hours before a scheduled event. (For example, a light morning shower *will not necessarily* trigger a Rain Cancellation for an evening event.) Rain Cancellations can only be made on, and not prior to, the actual event date. Tandem must be notified of intent to cancel due to rain by telephone at (908) 578-6729. Once *Movies in the Parks* leaves its base location in New Jersey, no refunds will be paid (except as above) for interruptions beyond our control including, but not limited to, rain, lightning, winds in excess of 20 MPH, power loss, fire, flood, civil disturbance, medical or other emergencies.

“Other Cancellations” Cancellations for any reason up to 30 days prior to a scheduled event are subject to a Service Charge (described under Rain Cancellation, above). Cancellations within 30 days of an event date will result in forfeiture of the deposit. Other Cancellations must be in writing. Refund payments due will be issued within 10 business days.

For Tandem Media, LLC: _____
Authorized Signature

Accepted: _____
Signature

Title: _____

Client Name: _____

Date: _____